SALTASH TOWN COUNCIL

Minutes of the Meeting of the Planning and Licensing Committee held at the Guildhall on Tuesday 16th June 2026 at 6.30 pm

PRESENT: Councillors: A Ashburn, R Bullock, M Johns, S Miller, P Nowlan (Vice-Chairman), J Peggs, B Samuels (Chairman), P Samuels and B Stoyel.

ALSO PRESENT: 1 Member of the Public, D Joyce (Office Manager / Assistant to the Town Clerk) and E Lowton-Smith (Planning and General Administrator).

APOLOGIES: R Bickford, J Brady, S Gillies, L Mortimore and J Suter.

32/26/27 CIVILITY AND RESPECT PLEDGE REMINDER.

The Chairman reminded Members that the Town Council has adopted the Civility and Respect Pledge.

Members were reminded of their obligations under the Code of Conduct. Debate is to be respectful, focused on the issues, and conducted in accordance with the Code of Conduct.

33/26/27 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

34/26/27 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

   None received.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

   None received.

35/26/27 **PUBLIC QUESTIONS - A 15-MINUTE PERIOD WHEN MEMBERS OF THE PUBLIC MAY SPEAK ABOUT A PLANNING APPLICATION.**

None received.

36/26/27 **TO RECEIVE AND APPROVE THE MINUTES FROM THE PLANNING AND LICENSING COMMITTEE HELD ON 19 MAY 2026 AS A TRUE AND CORRECT RECORD.**

Please see a copy of the minutes on the STC website or request to see a copy at the Guildhall.

Following a vote (8 in favour, 0 against, 1 abstention), it was proposed by Councillor B Samuels, seconded by Councillor Nowlan and **RESOLVED** that the minutes of the Planning and Licensing Committee held on 19 May 2026 were confirmed as a true and correct record.

37/26/27 **TO REVIEW THE PLANNING AND LICENSING BUSINESS PLAN DELIVERABLES AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE;**

The Chairman discussed adding the review of the neighbourhood plan to commence with the appointed contractor as an additional item, as initial meetings are to commence Friday 20 June 2026.

Following a unanimous vote, it was proposed by Councillor B Samuels, seconded by Councillor Johns and **RESOLVED** to note the Planning and Licensing Business Plan Deliverables, adding the additional item (as attached).

38/26/27 **TO CONSIDER RISK MANAGEMENT REPORTS AS MAY BE RECEIVED.**

Nothing to report.

39/26/27 **PLANNING:**

a. Applications for consideration:

PA26/03249
Mr and Mrs Gordon-Brown – 7 Coombe Road St Stephens Saltash Cornwall PL12 4ER
Proposed extension to existing kitchen on front elevation
Ward: Essa
Date received: 18 May 2026

Following a unanimous vote, it was proposed by Councillor Bullock, seconded by Councillor Nowlan it was resolved to **RECOMMEND APPROVAL**.

PA26/01290
Mr Dale Lyndon Brett – 67 Fore Street Saltash Cornwall PL12 6AJ
Change of use for 2 upper floors to become residential (3 bedroom maisonette), lower floor remains commercial
Ward: Essa
Date received: 29 May 2026

Following a unanimous vote, it was proposed by Councillor P Samuels, seconded by Councillor Peggs and resolved to **RECOMMEND APPROVAL**.

PA26/03107
Mr D Harrison – 127 Old Ferry Road Saltash Cornwall PL12 6BL
Non-material amendment to decision notice PA23/06306 dated 15/04/2024 for the revision of the drainage scheme.
Ward: Essa
Date received: 5 June 2026

Following a vote (6 in favour, 3 against, 0 abstentions), it was proposed by Councillor Miller, seconded by Councillor Ashburn and resolved to **RECOMMEND REFUSAL** on the basis that it does not comply with the original application, particularly in light of the drainage issues that were identified at the time of its initial approval.

b. Tree applications:

None received.

c. Tree notifications:

None received.

40/26/27 **CONSIDERATION OF LICENCE APPLICATIONS:**

None received.

41/26/27 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that Pursuant to Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

42/26/27 **TO CONSIDER ANY ITEMS REFERRED FROM THE MAIN PART OF THE AGENDA.**

None.

43/26/27 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960:**

To resolve that the public and press be re-admitted to the meeting.

44/26/27 **TO CONFIRM ANY PRESS AND SOCIAL MEDIA RELEASES ASSOCIATED WITH ANY AGREED ACTIONS AND EXPENDITURE OF THE MEETING.**

None.

DATE OF NEXT MEETING

Tuesday 21 July 2026 at 6.30 pm

Rising at: 6.47 pm

Signed: ________________________________
Chairman

Dated: ________________________________